# Erin Baucom

Maureen and Mike Mansfield Library

University of Montana

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## EDUCATION

Master of Library Science, 2016

University of North Carolina, Chapel Hill, NC, with a concentration in Archives and Electronic Records Management

Bachelor of Arts, 2014

Old Dominion University, Norfolk, VA**,** History

Associate of Science, 2010

Tidewater Community College, Portsmouth, VA

## EXPERIENCE

Digital Archivist, Assistant Professor

Maureen and Mike Mansfield Library

University of Montana

June 2016 – present

Develop strategies, workflows, and policies for ingest, management, and preservation of born-digital materials acquired by Archives and Special Collections. Mange ingest, arrangement and description of born-digital materials acquired by Archives and Special Collections. Manage the Library’s instance of Archive-It. Arrange and describe archival materials acquired by Archives and Special Collections. Provide reference services to users of Archives and Special Collections. Provide digital asset management instruction to the students, faculty and staff of the University.

Temporary Research Assistant

University Archives and Records Management Services

Wilson Library

The University of North Carolina, Chapel Hill, NC

August 2015- May 2016

Appraised, accessioned and processed archival materials transferred and donated to University Archives. Assisted with reference requests and produced monthly blog posts about the materials to be found in the University Archives. Helped research and set up exhibits about University history. Managed the University’s Archive-It account. Helped explain and implement the University’s records retention schedule.

Electronic Manuscripts and Local Government Documents Fellow

Special Collections, J. Murray Atkins Library

The University of North Carolina at Charlotte, Charlotte, NC

May 2015 – July 2015

Created a collection development policy, workflow and access plan for the Local Government Records repository. Responsible for creating a workflow for accessioning, processing and providing access to born-digital items in the manuscript collection.

Temporary Research Assistant

Infrastructure Management Services

Davis Library

The University of North Carolina, Chapel Hill, NC

September 2014 – May 2015

Researched, analyzed and modified software used by the Library. Wrote reports, technical documents and user manuals.

## RESEARCH

Baucom, Erin, “Recipe for Success: Giving the gift of a documented workflow,” *American Libraries* June (2021): 55. <https://americanlibrariesmagazine.org/2021/06/01/recipe-for-success-digital-preservation/>

Baucom, Erin, “Preservation as Risk Management: Ensure your digital materials are available for future users,” *American Libraries* September/October (2019): 57. <https://americanlibrariesmagazine.org/2019/09/03/preservation-risk-management/>

## PEER-REVIEWED JOURNALS

Vaughn, Camryn, Erin Baucom and Teressa M. Keenan, “Increasing inclusion through audio described exhibits: A case study,” *College & Undergraduate Libraries* (2021). <https://doi.org/10.1080/10691316.2021.1880348>

Baucom, Erin, “An Exploration into the Archival Description of LGBTQ Materials,” *The American Archivist* 81 no. 1 (2018): 65-83. <https://scholarworks.umt.edu/ml_pubs/30/>

Baucom, Erin, Tammy Troup, Conor Cote, and Sara Mannheimer, “Building Strategic Alliances to Support Advocacy and Planning for Digital Preservation,” *Journal of Digital Media Management* 6 no. 2 (2017): 182-194. <https://scholarworks.umt.edu/ml_pubs/26/>

## BOOK CHAPTERS

Baucom, Erin, “A Brief History of Digital Preservation,” in *Digital Preservation in Libraries: Preparing for a Sustainable Future* eds. Jeremy Myntti and Jessalyn Zoom (Chicago: ALA Editions, 2018). <https://scholarworks.umt.edu/ml_pubs/31/>

## REPORTS

Baucom, Erin, “Creating Adaptable Digital Preservation Workflows,” *Library Technology Reports* 57 no. 4 (2021). <https://doi.org/10.5860/ltr.57n4>

Baucom, Erin, Carol Kussmann, Amy Rudersdorf, Ozhan Saglik, Walker Sampson, and David Underdown, “Using the Levels of Digital Preservation as an Assessment Tool,” *National Digital Stewardship Alliance* (2019). <https://osf.io/m6j4q/>

Baucom, Erin, “Planning and Implementing a Sustainable Digital Preservation Program,” *Library Technology Reports* 55 no. 6 (2019). <https://doi.org/10.5860/ltr.55n6>

## PRESENTATIONS

Allison-Bunnell, Jodi, Erin Baucom and Jan Zauha, “Documenting, Sustaining, and Teaching from the COVID-19 Pandemic” (panel presentation) Northwest Archivists Inc. Annual Meeting, Virtual, May 10-14, 2021.

Long, Linda, Erin Baucom and Elisa Landaverde, “Discovering the Hidden: Making LGBTQ Collections More Accessible to Researchers,” (panel presentation) Archives\*Records Conference, Austin, TX, July 31 – August 6, 2019.

Baucom, Erin and Linda Long, “Discovering the Hidden: Making LGBTQ Collections More Accessible to Researchers,” (panel presentation) Northwest Archivists Inc. Annual Meeting, Bozeman, MT, May 15-17, 2019.

Baucom, Erin, “Creating and Maintaining a Stable Digital Preservation Program,” (invited presentation) Beijing Academic Library & Information System Conference, Beijing Normal University, April 19, 2019.

Baucom, Erin, “An Exploration into the Archival Description of LGBTQ Materials,” (invited presentation) National Park Service LGBTQ Employee Resource Group, Teleconference, October 15, 2018.

Baucom, Erin, “Disk Images and Informed Consent: Do Donors Really Know What They Are Getting Into?” (panel presentation) Archives \* Records Conference, Washington D. C., August 12-18, 2018.

Baucom, Erin, “Innovative Access Solutions to Born Digital Collections,” (panel presentation) Annual Conference of the Society of American Archivists, Portland, OR, July 22 – 29, 2017.

Baucom, Erin, “Digital Preservation Basics,” (workshop) Inter-Mountain Archivists/Northwest Archivists Joint Annual Meeting, Boise, ID, May 17 – 20, 2017.

POSTERS

Baucom, Erin, “Archiving Local Government E-Docs at UNC Charlotte,” (poster presenter) Society of North Carolina Archivists Annual Meeting, Charlotte, NC, March 31 – April 1, 2016.

## SERVICE

### National

* Diversity Committee, Society of American Archivists (August 2020 – present)
  + Vice Chair (2021-2022)
* State Representative for Montana, Northwest Archivists, Inc. Board (April 2020 – present)
* Committee on Education, Society of American Archivists (July 2017 – August 2020)
* Levels of Preservation Working Group, Revision Subgroup and Assessment Subgroup, National Digital Stewardship Alliance (June 2018 – October 2019)
* Journal of Contemporary Archival Studies Peer Reviewer (February 2017 – present)
* Society of Women in Engineering Program Development Grants Committee (2011-2013)

### State (Montana and North Carolina)

* Treasure State Academic and Information Library Services Digital Preservation Committee, Co-Chair (August 2017 – present)
* Montana Information Literacy Alliance, Steering Committee Member (September 2016-May 2018)
* Society of North Carolina Archivists Programming Committee (2015-2016)

### The University of Montana

* Diversity Advisory Council (September 2019 – present)
  + Faculty Co-Chair (2020-present)
* Faculty Development Committee (September 2017 – May 2020)
  + Chair (2019-2020)
* ASCRC Writing Committee (September 2016 – May 2020)
  + Chair (2018-2020)
* Griz Read Committee (March 2017 – present)
* Faculty Senate (April 2018 – May 2018)

### The Mansfield Library

* Assessment Committee (September 2018 – present)
* Mansfield Library Anti-Racism Task Force (September 2020 – May 2021)
* Government Documents Librarian Search Committee (December 2018 - April 2019)
* Mansfield Library FitzGerald Scholarship Committee Chair (December 2018)
* Mansfield Library Universal Design for Learning Working Group (March 2017 – August 2017)

Missoula

* The Board of Trustees of the Unitarian Universalist Fellowship of Missoula (2018 – present): Chair (2020 – present), Vice-Chair (2018 – 2020)
* Montana High School Divisional Speech, Drama and Debate Tournament Judge (2019)

## PROFESSIONAL ASSOCIATIONS

Society of American Archivist, 2014-present

Northwestern Archivists, Inc., 2016-present

Society of North Carolina Archivist, 2014-2016