

SUMMARY PROFESSIONAL EXPERIENCE

BERNADETTE A. BANNISTER, BA, Program Director, University of Montana, 1999-present

Bernadette Bannister is a Program Director within the *College of Health Professions and Biomedical Sciences* and Project Manager of various contracts and grants, primarily focusing on Public Health. Currently, she manages a long-term contract with the Department of Public Health and Human Services (DPHHS) to provide technical assistance and training in support of the Montana Tobacco Use Prevention Program. In 2015, she completed a 3-year contract to develop and convene “Leadership Forums for Public Health” for Montana lead local public health officials. In 2013, under the College of Health Professions and Biomedical Sciences, she hosted the 7th *National Smokeless and Spit Tobacco Summit* on UM’s campus. As a trainer, facilitator, and strategic planner, she manages contracts with State and Federal agencies, having covered community-based projects in tobacco use prevention, leadership training, obesity & diabetes prevention, emergency preparedness and response, wildfire urban interface mitigation, and wildlands-wildfire training (NIMS). She’s developed and presented Leadership Forums and trainings for the Association of Montana Public Health Officials (AMPHO) and DPHHS since 2012. Bernadette also worked with USFS Region 1 to develop the annual *Leadership Forum* for Forest Service employees and managers in 2002 and to launch the Exploring Leadership Workshop series, conducted annually to date. Her early professional experience includes technical writing, reporting, editing, and public outreach for government agencies, from NASA to the CDC; and working for John J. Craighead (renowned grizzly bear researcher and scientist) as Development Coordinator for the Craighead Wildlife-Wildlands Institute in Missoula, Montana.

Bernadette’s free time is devoted to horseback trail riding with her husband in the back country, training with their horses under the guidance of a professional, Pilates, and playing with their two German Wirehaired Pointers.

Qualifications

- ★ Over 25 years of experience in managing scientific conferences, symposia, national and local events, training workshops, and public meetings.
- ★ Supported Federal agencies including NCI, NHLBI, OMAR, NIDDK, NASA, EPA, USAF, USAMRICD, CDC, DHHS. Topics ranged from the epidemiological effects of Agent Orange on Air Force Ranch Handers, to cancer research for the NCI to the Respiratory Care of Chemical Casualties, to bioterrorism preparedness and weapons of mass destruction.
- ★ 17 years at the University of Montana: Project Manager on grants and contracts for the MT DPHHS, National Association of Chronic Disease Directors, Pfizer Independent Grants for Learning and Change, American Legacy Foundation, SAMHSA, and the U.S. Forest Service.

Positions

- ★ Program Director, College of Health Professions and Biomedical Sciences (2011 – Present)
- ★ Director, Community and Professional Services, UM School of Extended & Lifelong Learning (1999 – 2011)
- ★ Director, Technical Assistance and Training Center, UM-TATC (2000 – 20011)
- ★ Project Manager, UM: Montana Tobacco Use Prevention Program, DPHHS (2005 – present)
- ★ Project Manager, DPHHS Leadership Forum, 2014-2016
- ★ Project Manager, Pfizer Independent Grants for Learning and Change (2013-2014)
- ★ Project Manager, National Association of Chronic Disease Directors, (2013-2014)
- ★ Project Manager, UM: MT DPHHS, Emergency Preparedness for Public Health (2001-2004)

- ★ Project Manager, UM: American Legacy Foundation (3 years) and SAMHSA (1 year) *Many Voices, One Message – Keep Tobacco Sacred project for Native Americans*
- ★ Project Manager, UM: U.S. Forest Service Northern Regional Training Academy and Leadership Forum (2001 – 2011)
- ★ Project Manager, UM: Montana Tobacco Use Prevention Program, DPHHS (2000 – 2001)
- ★ Firewise Communities: Geographic Coordinator (Montana), 2001-2003
- ★ Director Conference Services, Prospect Associates, Silver Spring, MD, Conference and Meetings for CDC, NIH ASSIST, NIDDK, NIH OMAR (1997 – 1999)
- ★ Task Manager, Prospect Associates: CDC Deglamorization of Tobacco (1999)
- ★ Development Coordinator, Craighead Wildlife Wildlands Institute, Missoula, MT (1995-1997)
- ★ Assistant Project Manager, Science Applications International Corporation (SAIC), Washington, DC: NASA Solar System Exploration Program (1989-1994)
- ★ Conference Manager, Sr. Technical Writer/Editor, SAIC, McLean, VA: NASA, NIH, the U.S. Army Medical Research and Development Command (USAMRDC), NHLBI, DOD, DOE, DNA, EPA.

Steering Committees and Board of Directors:

- ★ Executive Director, Jan-Ai Scholarship Fund, 2006-Present
- ★ Chair, National Steering Committee, Smokeless Tobacco Summit, 2013-2014
- ★ Planning Committee: 20th Anniversary Blackfoot Challenge, Montana
- ★ Steering Committee, 2008 Raptor Research Foundation
- ★ Steering Committee, 2006 MT Nature Conservancy fundraiser

Training Workshops and Forums (2000-20010 list attached)

- ★ Leadership Trainings, Montana Public Health Summer Institute: 2015-2016
- ★ Leadership Forums for Public Health: 2014-2015
- ★ USFS Region 1 Leadership Forums and Exploring Leadership Training Workshop Series, 2002-2010
- ★ Actions Speak Louder than Words Online Training, USFS National Regional University 2011
- ★ Board of Directors Training, 2009-2010

Training WORKSHOPS FOR COMMUNITY PROFESSIONALS

Designed, Developed, & Presented by Bernadette Bannister

*(**Tammy Elser, Ed.D., co-designer and instructor)*

Grant-Writing Workshop for Native Americans: Writing Responses to Requests for Proposals (RFP's) for Federal Funding of Local Programs

(April 2000) **

The University of Montana–Missoula

Funded by DPHHS Montana Tobacco Use Prevention Program

Building Bridges – Training Workshop for Montana's Native American Tribes and Urban Centers on Tobacco-Use Prevention Coalitions

(September 2000) **

(September 2000) **

Billings, Montana

Funded by DPHHS Montana Tobacco Use Prevention Program

Winning at Life – Goal Setting

(March 2002, October 2003, September 2004)

Many Voices, One Message – Keep Tobacco Sacred annual conference

Funded by the American Legacy Foundation

Vision Quest (Exploring Leadership Workshop Series for Forest Service)

(November 2002; December 2003; November 2004, November 2005)

USFS Region 1 HQ, Missoula, Montana and The University of Montana–Missoula

Funded by the USDA USFS, Region 1

Evaluating Pilot Project Interim Presentations – Evaluation as an Effective Management Tool (Exploring Leadership Workshop Series for Forest Service)

(January 2003, 2004, & 2005) **

USFS Region 1 HQ, Missoula, Montana and The University of Montana–Missoula

Funded by the USDA USFS, Region 1

Group Strategies: Action Planning for Group Projects (Exploring Leadership Workshop Series for Forest Service)

(November 2005)

USFS Region 1 HQ, Missoula, Montana

Funded by the USDA USFS, Region 1

PRESENTATION STYLES: Analyze, Practice, Improve, & Deliver (Exploring Leadership Workshop Series for Forest Service)

(January 2004, 2005, & 2006) **

USFS Region 1 HQ, Missoula, Montana and The University of Montana–Missoula Funded by the USDA USFS, Region 1

Improving Your Presentations: Analyze, Practice, Improve, & Deliver! (Leadership Training for Public Health)

(March 2004) **

Billings (March 8-9) and Helena (March 11-12), Montana

Funded by DPHHS Emergency Preparedness and Response Training Workshops

Embracing Diversity through a “Two-Worlds” Approach in Implementing the Many Voices, One Message – Keep Tobacco Sacred Conference

(August 2004)

Conference on Race 2004, Helena, Montana

Funded by the American Legacy Foundation

Effective Presentations Using PowerPoint

(March 2002 and 2003) **

USDA USFS Region 1 Regional Training Academy (RTA), The University of Montana–Missoula

Workshop registration fee-based (no sponsorship)

Effective Presentations: Practice Makes Perfect

(March 2003) **

RTA 2002, 2003, 2005, 2006: USDA USFS

Region 1 Regional Training Academy (RTA), The University of Montana–Missoula

Workshop registration fee-based (no sponsorship)

Effective Presentations with PowerPoint, Practice Makes Perfect (Exploring Leadership Workshop Series for Forest Service)

(November 2005) **

USFS Region 1 HQ, Missoula, Montana

Funded by the USDA USFS, Region 1

Laptop Notetaking

(March 2002)

USDA USFS Region 1 Regional Training Academy (RTA), The University of Montana–Missoula

Workshop registration fee-based (no sponsorship)

Leadership Forum: Leadership at All Levels at All Times (Designed, Produced, & Moderated Leadership Training Event)

(Annually March 2001-2010)

USDA USFS Region 1 Regional Training Academy (RTA), The University of Montana–Missoula

Funded by the USDA USFS, Region 1

Wildfire – Not IF, but WHEN: Firewise Training Workshop Series on Community Preparedness (Designed, Produced, & Implemented 2 part series Workshop)

(October 21-22, and November 5, 2002)

The University of Montana–Missoula

Sponsored in part by The University of Montana–Missoula, School of Forestry and Montana State University, and workshop registration fees

Training Workshops offered that were developed by B. Bannister:

- ◆ *Community Grass Roots Media (Designed, Produced, & Implemented)* October 21, 2002
- ◆ *Tips for Strategic Grant Writing – Funding Community-Based Projects (computer lab) Parts I and II *** October 21, 2002
- ◆ *Effective Presentations Mobilizing Communities*** October 21, 2002
- ◆ *Developing Community Relationships/Partnerships Short and Long Term Plans *** October 21, 2002

Guiding Our Communities into Leadership Action

(January 5, 2005)

Northwest Area Foundation Quarterly Meeting, Holiday Inn-Parkside, Missoula

Funded by Northwest Area Foundation

Effective Communications/Presentations: Using (or not using!) PowerPoint Visual Aids

(July 2005)

Montana Statewide Conference on Tobacco Use Prevention, Best Western-Helena, Great Northern Hotel

Funded by MTUPP/DPHHS

Providing Inclusive Environments at Community Meetings

(January 5, 2005)

Northwest Area Foundation Quarterly Meeting, Holiday Inn-Parkside, Missoula

Funded by the Northwest Area Foundation

Effective Partnerships – “Building Bridges: Partnership Building for Community Leadership”

(November 2005: Arlee-November 10; Hot Springs- November 16; Elmo-November 17)

Funded by the Northwest Area Foundation, SKC Horizons Program

The Contract Dance: Contract Management Training Session

(December 2005)

Montana Tobacco Use Prevention Section, DPHHS

Funded by MTUPP/DPHHS

Navigating the Proposal Writing Process: Fundamental Skills for Community Tobacco Use Prevention (TUP) Programs

February 27-28, 2007: The University of Montana-Continuing Education, Missoula;

March 1-2, 2007: MSU-College of Technology, Downtown Location, Great Falls;

March 5-6, 2007: Dawson Community College, Glendive, Montana;

March 7-8, 2007: MSU-Billings College of Professional Studies, Downtown

Location, Billings, Montana)

Montana Tobacco Use Prevention Section, DPHHS

Funded by MTUPP/DPHHS

Technical Writing and Documentation

(March 28, 2008)

USDA USFS Region 1 Regional Training Academy (RTA), The University of Montana–Missoula

Workshop registration fee-based (no sponsorship)

Effective Presentations: Practice Makes Perfect

(August 15 & 22, 2008; November 5, 2008;

January 22 & 30, 2009)

The University of Montana-Continuing Education, Missoula

Funded by the Missoula County Office of Planning and Grants