

## COURSE SYLLABUS FOR AUTUMN 2019

### JPNS 101, Elementary Japanese I (Sections 1, 2, & 3)

**Section 1:** 9:00-9:50 a.m., LA 307

**Section 2:** 10:00-10:50 a.m., LA 307

**Section 3:** 1:00-1:50 a.m., LA 334

Monday/Wednesday/Friday

Tomoko Torigoe

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Office Hours: Tuesdays and Thursdays at 12:00-1:00 and, by appointment.

Tuesday/Thursday

Brian Dowdle

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Office Hours: Monday and Friday 12:00-1:00, Wednesday 1:00-2:00, and, by appointment.

### COURSE DESCRIPTION

JPNS 101 introduces the Japanese language. All sections are team taught. It is designed for students with little or no prior training in Japanese or for those whose previous training is insufficient to enable them to enroll in Intermediate Japanese 201. This course is not for students who identify Japanese as their **first language** or who have already taken Japanese courses that are numbered 102-level or higher. Please contact the instructor if you need to have your language level assessed. The course aims to assist students to progress simultaneously in each of the four skills (speaking, listening, writing, and reading) and to become familiar with aspects of modern Japanese culture that are necessary for language competency and appropriate interaction with Japanese people.

More specifically, students will:

- Become familiar with language usage appropriate to specific situations and interpersonal relationships and become able to make introductions, identify and describe things, people, activities, and events in a simple manner, ask questions about location and distance and obtain directions, and gain fluency in other basic communicative needs.
- Master the basic grammar covered in Chapter 1 - 6 of *Genki: An Integrated Course in Elementary Japanese*, and become able to use the grammar patterns to create sentences related to daily life, as well as to speak in ways that are socio-culturally acceptable in authentic contexts, acquiring correct pronunciation and making appropriate use of vocabulary and common expressions.
- Gain information about Japanese culture, including customs, annual observances, the school system, family life, and social interaction.
- Learn to recognize and produce hiragana, katakana, and approximately 95 kanji characters.

You must attend every class; new materials are presented every day and mastery of language is accomplished through sustained daily effort and speech contact with other learners and the teacher.

This course has a Moodle supplement. Please go to the Moodle page **DAILY** to obtain additional information on your section's activities and to check attendance, download course materials (including handouts used in class on any given day), or to send an email to the professor.

Also, please see the University Catalog for information about the Japanese program at UM. The Japanese section welcomes new majors, double majors, and minors. Students wishing to declare a major or minor in Japanese can pick up a major/minor declaration form from their professor. It may be changed or revoked at any time without a fee. Declaration locks in the current (2018) curriculum requirements and any changes in future years will not be applied.

### REQUIRED TEXTBOOK AND MATERIALS

All materials required for this course are available for purchase at the UM Bookstore. **Purchase of all class materials is mandatory. It is completely impossible to take the course without buying the textbooks and all associated materials.**

*Note: ISBN = International Standard Book Number. If you choose to buy required course materials online, you should check that the numbers match; this will help you to avoid buying the wrong book.*

1. *Genki: An Integrated Course in Elementary Japanese*, pub. Japan Times. Includes CD with audio recordings of dialogues and text. (ISBN 9784789014403)
2. *Genki Workbook* (sold separately from the textbook, but required for this course. Make sure the version you buy includes the audio CD – this is needed for the listening exercises. (ISBN 9784789014410)
3. *Basic Kanji Book I* (BKB) by Chieko Kano, Yuri Shimizu, and others. Tokyo: Bonjinsha Co, 1992. (ISBN 9784893580917 – make sure to check that what you are buying is volume 1, with the red cover)
4. A dry erase board (available at the UM bookstore and at various stores around town). This will be used frequently for in-class writing practice.

### GRADING CRITERIA

- Chapter Exams (3 total, 50 mins. each) 25%
- Final Written Exam (2 hours): 17%
- Final Oral Exam (to be scheduled during last week of class) 8 %
- Quizzes (7 total; your lowest score on **one quiz** will be dropped); no make-ups. 15%

• Core Conversations (25 total; your lowest score will be dropped)	5%
• Homework (mandatory daily assignments, 5-point grade scale; <b>lowest 3 assignments dropped</b> ; late work <b>not</b> accepted).	15%
• Quick Quizzes ( <b>the average of your quick quiz scores; lowest daily grades for any 3 days will be dropped</b> )	15%
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• Total	100%

### GRADING SCALE

100 – 93	A	92 – 90	A-	89 – 88	B+	87 – 83	B	82 – 80	B-
79 – 78	C+	77 – 73	C	72 – 70	C-	69 – 68	D+	66 – 63	D
62 – 60	D-	59 – 0	F						

**NOTE: THIS COURSE IS TAUGHT USING A TRADITIONAL GRADING SCHEME ONLY.** It is not possible to change to credit/no credit at any time, for any reason. If you are majoring or minoring in Japanese, **you must obtain a grade of C- or higher in this course.** Students taking the course for GEN ED credit must receive a C- or higher in order to meet Gen Ed performance requirements. As a general guideline, we urge you **not** to continue if you do not earn at least a C, since a “C” (2.0) **average** is required for all first- and second-year Japanese language and other required courses, if you are a Japanese major or minor in our program. A higher 2.5 GPA is required for all **upper** division coursework in the major.

### Attendance

Daily attendance is expected and role will be taken in each class. Please notify the teacher if you will miss class.

### HOMEWORK PREPARATION

The majority of your homework consists of listening and writing exercises provided in the *Genki* Workbook. Occasionally, you may also be asked to complete an exercise from the main textbook or a worksheet on Moodle.

- (1) Homework is assigned almost daily and collected for marking daily when assigned.
- (2) Homework is to be turned in promptly at the **beginning** of the class on the date it appears in the weekly schedule. Late work is **not** accepted **for any reason**.
- (3) You may do either of the following when you complete your homework:
  - (a) Write out the assignment on a piece of paper. If you do this, you must also copy out the question in full, otherwise your answers may not make sense.
  - (b) Photocopy (in a dark, clear tone) your homework pages from the workbook and fill in those.

(4) Arrange the pages of your homework in “advancing” order, lower page numbers coming before higher; **staple (not clip)** all homework sets with your name on each sheet.

(5) Three missing/low-scoring homework grades will be dropped from your final homework record, as noted above.

**Many students lose valuable homework points unnecessarily because they have not checked their work against the actual assignment with sufficient care. Please check your work each time.**

Homework sets will be graded with one numerical figure as follows:

- **5 points:** for work that is perfect or shows only very minor errors, and which is also complete and properly formatted.
- **4 points:** work that is complete and generally satisfactory, but which has a number of (mostly minor) errors.
- **3 points:** for work that is complete but sloppy, containing multiple significant errors that may affect comprehension. Work that is missing no more than one part of the overall assignment will automatically receive a 3.
- **2 points:** for work that is unacceptable, showing (a) only a token effort to complete the assignment, (b) a minimal grasp of the assigned material, or (c) multiple major errors that significantly impair comprehension. Illegible or excessively messy homework may also receive a 2. Work missing no more than two parts of the overall assignment will automatically receive a 2.
- **1 point:** for grossly incomplete work, missing more than two assigned sections; work that shows little to no comprehension of material; work that is highly disorganized and/or very difficult to read.
- **0 points:** no homework submitted, or wrong exercises submitted; work submitted late.

## POLICIES

1. **Most students will need to do a minimum of at least two hours of homework and review daily.** Deep engagement with the text/materials provided, mental focus and frequent (daily) review will be required to activate memory and build long-term retention. Read the schedule and make sure to do the assigned work under the heading “Prep.” If you come to class cold, having done only the homework without reviewing, reading ahead, or memorizing vocab/grammar, you will not benefit fully from the lesson and will forget material far more quickly.
2. Homework must be submitted upon your arrival to the classroom. No late work is accepted.
3. Quizzes and exams start as soon as class begins. If you are late, missed portions of quizzes cannot be repeated.
4. Laptops, tablets, smart phones, or cell phones may not be used in class.

5. Audio or video recording of the class is not permitted, except in cases where explicit special permission has been granted in advance.
6. **Course communications will be sent and received using official UM email accounts ONLY.** University policy, following US Federal law, does not allow faculty to communicate with enrolled students using non-University email accounts such as Gmail, Yahoo, etc. Likewise, your professor will ONLY contact you through your official UM email account. If you do not know how to use the UM student email service, please seek assistance immediately.
7. The last day to drop the course is the 45<sup>th</sup> instructional day of the semester. If you wish to receive a drop with a refund, however, you will need to meet an earlier deadline. Please consult Griz Central. After the 45<sup>th</sup> day, the Japanese section will not sign petitions to drop (W/P or W/F) except in cases of documented and unforeseen hardships or emergencies.
8. You may not “sit in on” the class. University policy requires all students present in the classroom during class time must be formally registered for the course.
9. Any student who is struggling to access food or housing and believes this may affect their academic performance is encouraged to contact the UM Food Pantry at [umpantry@mso.umt.edu](mailto:umpantry@mso.umt.edu) or ASUM Renter Center at [rentercenter@mso.umt.edu](mailto:rentercenter@mso.umt.edu) or 243-2017 for support. In addition to the UM Food Pantry in the UC West Atrium, Grizzly Cupboards can currently be found on the Missoula College Campus in room 430, Trio Student Support Services in Lommasson Center room 180, the VETS Office at 1000 E. Beckwith, and at AISS in suite 113 of the Payne Family Native American Center.
10. Academic dishonesty of any kind will not be tolerated and will be dealt with according to University regulations. Please read and understand the JPNS 101 special statement on academic dishonesty (distributed in hard copy on the first day of class, and available on the Moodle website thereafter), and also make sure you have read and understood the Student Conduct Code. The Student Conduct Code is [available for review online](#). Note that it is **your responsibility** to make sure you have understood the course policies on academic misconduct; if you are at all uncertain, contact your instructor ahead of time.
11. If you are a student with a disability and wish to discuss reasonable accommodations for this course, please meet with Disability Services for Students (DSS) in Lommasson 154 for assistance in developing a plan to address reasonable modifications. If you are already working with DSS, arrange to meet with your instructor during his/her office hours to discuss modifications that may be necessary. For more information, visit the [DSS website](#).