

Communication 398: Internships

Syllabus Spring 2019

Contact Information:

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Internship Description and Objectives

An internship is a cooperative education effort between you, an employer or organization, and your academic department. The program provides an opportunity to integrate academic study with applied experience. Internships provide valuable career experience and help to build your resume.

You may enroll in COMX 398 for up to 3 credits per semester (or up to 3 credits for the combination of first and second summer session) with a Pass/No Pass grading option. (Note: You can only take a maximum of 6 credits of internship and a maximum of 9 credits combining internship and independent study)

Learning Outcomes

1. Gain real-life work experience relevant to your major.
2. Apply concepts from courses to your internship experiences.
3. Learn more about career opportunities.
4. Further develop your resume and professional networks.

Types of COMM internships

Internships can take place in a wide variety of sites: business, governmental, educational, or nonprofit organizations. The nature of each internship varies depending on the needs of the organization and the needs of the intern. Some internships involve doing regular kinds of work functions for an organization while others focus on completing a particular project. The nature of your internship is something that you should discuss with the faculty advisor.

Assignments

To complete the internship for credit, you are required to write four reports for the Communication Studies Department. Each report will contain three parts: an update on your activities, a link to concepts from communication studies and a career development component. Please use the web site to explore the assignments in more detail and see a schedule for when assignments are due. You are also required to complete a final evaluation for Internship Services.

Eligibility

To receive Internship credit from the COMM department you must:

1. Have completed at least 30 university credits.
2. Be a COMM major (not a minor or Pre-COMM).
3. Use your internship credits as elective COMM credits.
4. Complete a final evaluation of your internship through Internship Services.
5. Have a supervisor evaluate your work. Internship Services will e-mail this evaluation to your supervisor.
6. Work 50 hours per credit over the course of the semester (3 credits = 150 hours or 10 hours per week over the course of a 15 week semester).
7. Complete all of the required assignments.

Enrolling in Internship

1. Complete the online Experiential Learning Agreement from the [Internship Services](#) website using the “Handshake” system (Internship Services is located in DHC, room 002).
3. Get an online override for COMX 398 from Greg Larson
4. You must get approval for the site of your internship from Prof. Larson by the end of the second week of the semester.

Students with disabilities:

All internship sites must comply fully with all federal and State anti-discriminatory laws. You have the right to request assistance and/or accommodations necessary to make your internship a satisfactory experience. If your internship site is unable or unwilling to make necessary accommodations to your disability, contact the course coordinator and the Internship Services office immediately.

Students with disabilities may request reasonable modifications by contacting me. The University of Montana assures equal access to instruction through collaboration between students with disabilities, instructors, and Disability Services for Students. “Reasonable” means the University permits no fundamental alterations of academic standards or retroactive modifications. See [Disability Services for Students website](#).

Turning In Work:

See schedule for due dates and submit your work electronically via Moodle(Microsoft Word or PDF preferred).